

**Draft Outline Forward Work Programme**  
**Corporate Overview and Scrutiny Committee**

| Monday 3 July 2023 at 10.00am  |   |  |
|--|---|--|
| Report Topic   | Any Specific Information Requested  | Invitees   |
| Election of Chairperson  |   | NA   |
| Revenue Budget Outturn 2022-23   |   | <p><b><u>All Cabinet Members</u></b></p> <p><b><u>Officers</u></b><br/>           Chief Executive;<br/>           Chief Officer - Finance, Performance and Change;<br/>           Corporate Director - Education and Family Support;<br/>           Corporate Director - Social Services and Wellbeing;<br/>           Corporate Director – Communities; and<br/>           Chief Officer Legal and Regulatory Services, HR &amp; Corporate Policy</p> |
| Draft Corporate Plan Delivery Plan 2023-24   |   | <p><b><u>Cabinet Members</u></b><br/>           Leader of the Council;<br/>           Cabinet Member for Finance, Resources and Legal;<br/>           Cabinet Member for Community Safety and Wellbeing;</p> <p><b><u>Officers</u></b><br/>           Chief Executive;<br/>           Chief Officer Finance, Performance and Change; and<br/>           Corporate Policy and Public Affairs Manager</p>  |
| Corporate Parenting Champion Nomination report   | To nominate one Member as its Corporate Parenting Champion to represent the Committee as an invitee at meetings of the Cabinet Committee Corporate Parenting. | NA   |
| Cabinet Response to Committee's Recommendations Made on the Call In of the Cabinet Decision in Relation to the Recycling and Waste Service Post 2024 |   |  |
| Draft Outline Forward Work Programme   |   | NA   |

| Monday 24 July 2023 at 10.00am                         |                                    |  |
|--|------------------------------------|--|
| Report Topics  | Any Specific Information Requested | Invitees   |
| Budget Monitoring 2023-24 – Quarter 1 Revenue Forecast |                                    | <p><b><u>All Cabinet Members</u></b></p> <p><b><u>Officers</u></b><br/>           Chief Executive;<br/>           Chief Officer - Finance, Performance and Change;<br/>           Corporate Director - Education and Family Support;</p> |

## APPENDIX A

|   |  |  |
|---|--|--|
|   |  | Corporate Director - Social Services and Wellbeing;<br>Corporate Director – Communities; and<br>Chief Officer Legal and Regulatory Services, HR & Corporate Policy   |
| <b>Year End Performance Report 2022-23 (including Council's Performance against its Wellbeing Objectives)</b> |  | As above.  |
| <b>Draft Self-Assessment</b>  |  | <b><u>Cabinet Members</u></b><br>Leader of the Council;<br>Cabinet Member for Finance, Resources and Legal;<br>Cabinet Member for Community Safety and Wellbeing;<br><br><b><u>Officers</u></b><br>Chief Executive;<br>Chief Officer Finance, Performance and Change; and<br>Corporate Policy and Public Affairs Manager |
| <b>PSB JOSC Arrangements</b>  |  |  |

### Monday 4 September 2023 at 10.00am

| Report Topics  | Any Specific Information Requested | Invitees   |
|--|------------------------------------|--|
| <b>Director of Social Services Annual Report 2022/23</b>   |                                    | <b><u>Cabinet Members</u></b><br>Deputy Leader of Council and Cabinet Member for Social Services Health;<br>Cabinet Member for Community Safety and Wellbeing;<br><br><b><u>Officers</u></b><br>Chief Executive;<br>Chief Officer - Finance, Performance and Change;<br>Corporate Director - Education and Family Support;<br>Corporate Director - Social Services and Wellbeing;<br>Corporate Director – Communities; and<br>Chief Officer Legal and Regulatory Services, HR & Corporate Policy;<br><br>Head of Adult Social Care;<br>Head of Children's Social Care;<br>Group Manager - Sports and Physical Activity; and<br>Group Manager - Commissioning |
| <b>Scrutiny Annual Report</b>                              |                                    | NA   |
| <b>Scrutiny Methodology and Key Performance Indicators</b> |                                    | NA   |

## APPENDIX A

| Monday 23 October 2023 at 10.00am                             |                                    |   |
|---|------------------------------------|---|
| Report Topics   | Any Specific Information Requested | Invitees  |
| <b>Budget Monitoring 2023-24 – Quarter 2 Revenue Forecast</b> |                                    | <b><u>All Cabinet Members</u></b><br><br><b><u>Officers</u></b><br>Chief Executive;<br>Chief Officer - Finance, Performance and Change;<br>Corporate Director - Education and Family Support;<br>Corporate Director - Social Services and Wellbeing;<br>Corporate Director – Communities; and<br>Chief Officer Legal and Regulatory Services, HR & Corporate Policy |
| <b>Performance Management Improvement Plan Monitoring</b>     |                                    | As above and Corporate Policy and Public Affairs Manager  |

| Thursday 14 December 2023 at 10.00am   |                                    |   |
|--|------------------------------------|---|
| Report Topics  | Any Specific Information Requested | Invitees  |
| <b>Draft Medium Term Financial Strategy 2024-25 to 2027-28 and Budget Proposals*</b> |                                    | <b><u>Cabinet Members</u></b><br><br><b><u>Officers</u></b>   |
| <b>Q2 Performance Report 2023-24</b>   |                                    | <b><u>All Cabinet Members</u></b><br><br><b><u>Officers</u></b><br>Chief Executive;<br>Chief Officer - Finance, Performance and Change;<br>Corporate Director - Education and Family Support;<br>Corporate Director - Social Services and Wellbeing;<br>Corporate Director – Communities;<br>Chief Officer Legal and Regulatory Services, HR & Corporate Policy; and                      |
| <b>Workforce Strategy Monitoring Action Plans</b>                                    |                                    | <b><u>Cabinet Members</u></b><br>Leader of the Council;<br>Deputy Leader of Council and Cabinet Member for Social Services and Health;<br>Cabinet Member for Finance, Resources and Legal;<br><br><b><u>Officers</u></b><br>Chief Executive;<br>Chief Officer Legal and Regulatory Services, HR & Corporate Policy;<br><br>Group Manager – Human Resources and Organisational Development |

\*If the Budget Settlement is received late as in previous years, the scrutiny of the Draft MTFs and Budget Proposals will need to be moved to meeting dates to be convened after Cabinet in January 2024.

## APPENDIX A

| Tuesday 30 January 2024 at 10.00am   |                                    |   |
|--|------------------------------------|---|
| Report Topics  | Any Specific Information Requested | Invitees  |
| <b>Scrutiny Recommendations on Medium Term Financial Strategy 2024-25 to 2027-28 and Draft Budget Consultation Process</b> |                                    | <u><b>Cabinet Member</b></u><br>Cabinet Member for Finance, Resources and Legal; and<br><br><u><b>Officer</b></u><br>Chief Officer - Finance, Performance and Change  |
| <b>Capital Strategy 2024 – 25 onwards</b>  |                                    | <u><b>Cabinet Members</b></u><br>Leader of the Council;<br>Cabinet Member for Finance, Resources and Legal;<br><br><u><b>Officers</b></u><br>Chief Officer Finance, Performance and Change; and<br>Group Manager – Chief Accountant   |
| <b>Budget Monitoring 2023-24 - Quarter 3 Revenue Forecast</b>  |                                    | <u><b>All Cabinet Members</b></u><br><br><u><b>Officers</b></u><br>Chief Executive;<br>Chief Officer - Finance, Performance and Change;<br>Corporate Director - Education and Family Support;<br>Corporate Director - Social Services and Wellbeing;<br>Corporate Director – Communities; and<br>Chief Officer Legal and Regulatory Services, HR & Corporate Policy |

| Thursday 21 March 2024 at 10.00am                           |                                    |  |
|---|------------------------------------|--|
| Report Topics   | Any Specific Information Requested | Invitees   |
| <b>Corporate Plan Delivery Plan (refreshing PI targets)</b> |                                    | <u><b>Cabinet Members</b></u><br>Leader of the Council;<br>Cabinet Member for Finance, Resources and Legal;<br>Cabinet Member for Community Safety and Wellbeing;<br><br><u><b>Officers</b></u><br>Chief Executive;<br>Chief Officer Finance, Performance and Change; and<br>Corporate Policy and Public Affairs Manager |
| <b>Q3 Performance Report 2023-24</b>                        |                                    | <u><b>All Cabinet Members</b></u><br><br><u><b>Officers</b></u><br>Chief Executive;<br>Chief Officer - Finance, Performance and Change;<br>Corporate Director - Education and Family Support;<br>Corporate Director - Social Services and Wellbeing;<br>Corporate Director – Communities;                                |

**APPENDIX A**

|  |  |   |
|--|--|---|
|  |  | Chief Officer Legal and Regulatory Services, HR & Corporate Policy; and Corporate Policy and Public Affairs Manager |
|--|--|---|

| <b>Reports to be Scheduled</b>                                 |   |  |
|--|---|--|
| <b>Report Topics</b>   | <b>Any Specific Information Requested</b> | <b>Invitees</b>  |
| <b>Cessation of Ukrainian Refugee Host Sponsorship</b>         |   | <b><u>Cabinet Members</u></b><br><br><b><u>Officers</u></b><br><br><b><u>External</u></b>  |
| <b>Digital Strategy Review</b>                                 |   | <b><u>Cabinet Members</u></b><br><br><b><u>Officers</u></b><br>Chief Officer - Finance, Performance and Change<br><br><b><u>External</u></b> |
| <b>Cyber Security</b>  |   | <b><u>Cabinet Members</u></b><br><br><b><u>Officers</u></b><br><br><b><u>External</u></b>  |
| <b>Lessons Learned from Redevelopment of Maesteg Town Hall</b> |   | <b><u>Cabinet Members</u></b><br><br><b><u>Officers</u></b><br>Corporate Director – Communities<br><br><b><u>External</u></b>                |